



Minigrants

Cost-Share Sources

Grantees must contribute a 1:1 cost share for the funds they receive from Kentucky Humanities (KH). To meet this cost-share requirement, the grantee may contribute (1) cash and/or (2) in-kind services. For examples of what counts as cost-share for your grant, see the guidelines below.

Generally speaking, cash match is the actual dollars or organizational resources assigned to your project and paid for **by your organization** (i.e. not with KH grant funds). If expenses can be documented with receipts, those expenses are considered a cash match. In-kind match consists of donated goods, services, or time.

Cash match can include:

- Third-party AND non-federal cash contributions toward that project. These could be donations or sponsorships made to the project by an individual, a foundation, or a corporation, provided that they are not linked to your organization. For example, contributions from your board members could **not** count toward your cash match. However, funding from local organizations or a charitable foundation in support of your grant project, could count.
- Cash match can also include costs incurred for the project that are not being paid for by the grant or other federal monies. For example, you use your entire KH grant to pay for speaker honoraria. You also pay an AV company to bring in mics and sound systems and that money comes out of your own bank account. That expense would count as cash match.

In-kind match is calculated by assigning a fair value to goods and/or services and can include:

- Volunteer time (set up, serving as a docent, tear down, organization, etc)
- Employee time spent on the project (provided the employee is not paid with federal funds)
- Use of meeting space or utilities (must be able to document amount/time/fair market value)
- Donated goods (such as catering, AV set up, etc that are used exclusively for the project)

Most organizations can easily generate the 1:1 cost-share based upon the above criteria. If you are having trouble reaching a 1:1 match or have other questions about your match or cost-share source eligibility, contact Zoe Kaylor at zoe.kaylor@uky.edu.