



Minigrants

Final Application Checklist

You will need the following to complete your
Kentucky Humanities (KH) Minigrant Application.

Federal Requirements

- ☐ Active SAM.gov registration
- ☐ Grantee Organization EIN and UEI (all of these must match the information in SAM.gov)
- ☐ Recent 990 IRS form

Contact Information for:

- ☐ Grantee Organization
- ☐ Project Director
- ☐ Project Bookkeeper
- ☐ Project Humanities Scholar

Project Information:

- ☐ Project title, summary, and detailed description that addresses the value of the humanities content taking place as part of the project
- ☐ Marketing plan and intended audience
- ☐ Project goals and outcomes
- ☐ Event details if known

Additional Documentation

- ☐ CVs for the project director and all humanities scholars
- ☐ Letter of Recommendation from the Principal Humanities Scholar (This should include detail of their role in the project and how humanities content will be integrated into the project.)
- ☐ Completed Budget Request form

For questions about the application, please reach out to Zoe Kaylor at zoe.kaylor@uky.edu